



STORE MANAGER – DOWNTOWN LOCATION

Are you a specialty coffee lover? Are you ready to manage a retail store with an interesting story and a bright future? Do you love to mentor and grow a team? Are you looking for the next challenge in your career that has meaning and purpose? If you answered YES to these questions, then this might be the perfect opportunity for you!

Seattle Coffee Works, one of Seattle's most innovative coffee roasters, is seeking an experienced and passionate **Store Manager** for our Downtown location to help build our growing coffee story. We are about amazing coffee, kind people and cozy spaces. We have a vision to MAKE COFFEE BETTER and aim to take coffee hospitality to the next level.

The goal of the **Store Manager** is to cultivate a high-functioning team for the store, implement consistent procedures that keep the store running smoothly and deliver coffee experiences that delight customers.

Key Responsibilities of the Store Manager:

TEAMBUILDING – Help onboard new team members, promote individual and team development, recognize and acknowledge achievements and give constructive feedback and coaching.

CUSTOMER RELATIONS & STORE ENVIRONMENT– Model and inspire excellent customer service and maintaining a great store environment.

OPERATIONS AND BUSINESS IMPROVEMENT – Review business metrics with Director of Operations, identify and communicate ideas for operations and business improvement and collaborate with the Director of Operations on implementation.

INVENTORY AND CASH MANAGEMENT AND TARGETS – Ensure adequate inventory for store operations. Coach team members in cash handling procedures and ensure compliance. Work with Director of Operations to understand and monitor revenue, cost and growth targets for the store.

SCHEDULING – Publish schedules and report team member hours for payroll, work with team members to ensure fair and adequate coverage, troubleshoot issues and ensure healthy team collaboration.

HEALTH AND SAFETY – Enforce health and safety procedures.

What the Successful Candidate will have:

- 2+ years coffee retail management experience with increasing levels of responsibility
- Demonstrated experience leading, managing and mentoring teams
- BA/BS degree preferred
- Excellent verbal, written and communication skills
- Proficient computer skills including MS Office
- Upbeat personality with the drive to get things done with excellent follow through
- Passion for the coffee industry

Seattle Coffee Works has Outstanding Benefits including:

- Competitive salary package with bonus opportunities
- Generous paid time off
- Health & Dental insurance
- Public transportation pass
- Continuing educational opportunities
- Best coffee in town for FREE!

If you feel you have what it takes to manage a store that builds the right community environment, please submit your resume and a cover letter explaining your people managing and coffee hospitality philosophy to careers@seattlecoffeeworks.com and put 'Store Manager' in the subject line.

We look forward to hearing from you!