

## **Specialty Coffee Store Manager**

One of Seattle's most innovative coffee roasters, is seeking an experienced and passionate **Specialty Coffee Store Manager** who can continue to build a growing coffee story. The ideal candidate will possess 2+ years coffee retail management experience with increasing levels of responsibility. The goal of the Specialty Coffee Store Manager will be to cultivate a high-functioning team for the store, implement consistent procedures that keep the store running smoothly and deliver coffee experiences that delight customers. Downtown Seattle location.

### **Responsibilities of the Specialty Coffee Store Manager:**

- Help onboard new team members, promote individual and team development, recognize and acknowledge achievements and give constructive feedback and coaching.
- Model and inspire excellent customer service and maintaining a great store environment.
- Review business metrics with Director of Operations, identify and communicate ideas for operations and business improvement and collaborate with the Director of Operations on implementation.
- Ensure adequate inventory for store operations. Coach team members in cash handling procedures and ensure compliance. Work with Director of Operations to understand and monitor revenue, cost and growth targets for the store.
- Publish schedules and report team member hours for payroll, work with team members to ensure fair and adequate coverage, troubleshoot issues and ensure healthy team collaboration.
- Enforce health and safety procedures.

### **Requirements of the Specialty Coffee Store Manager:**

- 2+ years coffee retail management experience with increasing levels of responsibility
- Demonstrated experience leading, managing and mentoring teams
- BA/BS degree preferred
- Excellent verbal, written and communication skills
- Proficient computer skills including MS Office
- Upbeat personality with the drive to get things done with excellent follow through
- Must have passion for the coffee industry

### **Benefits for the Specialty Coffee Store Manager:**

- Competitive salary package with bonus opportunities
- Generous paid time off
- Health & Dental insurance
- Public transportation pass
- Continuing educational opportunities
- Best coffee in town for FREE!

If you feel you have what it takes to manage a store that builds the right community environment, please submit your resume and a cover letter explaining your people managing and coffee hospitality philosophy to [careers@seattlecoffeeworks.com](mailto:careers@seattlecoffeeworks.com).

We look forward to hearing from you!