



## HR Manager

All Things HR, LLC, an outsourced human resource management firm is looking for **HR Managers** to join our growing team of Consultants. Our mission is to provide high quality human resource management services to our clients who are in need of HR support and guidance.

We currently have part-time, hourly positions which include assisting your assigned clients both on-site and/or offsite. Hours per week will range from 20 – 30, with potential of increasing over time. If you are a seasoned HR Generalist who has a passion for making a difference please visit our website at [www.allthings-hr.com](http://www.allthings-hr.com).

Some of our services include:

- Full service on-site HR Management services
- HR audits
- Recruiting services and support
- Investigations
- Benefit administration
- COBRA administration services
- Employee relations
- Employee handbooks
- Job analysis and description development
- Training and mentoring on general HR fundamentals and department organization

We are looking for HR Managers who:

- Are interested in pursuing a career as an HR Consultant
- Able to work onsite with clients located in Downtown Seattle, Everett, Eastside and/or other areas as needed
- Interested in temporary PT assignments (hours can vary)
- Has hands-on generalist experience
- Technology savvy
- Has exceptional customer service experience and a desire to help and support small to medium size businesses from all different industries

If you are an HR Manager and this opportunity intrigues you, submit your cover letter, resume and hourly requirements to [jobs@allthings-hr.com](mailto:jobs@allthings-hr.com)