

Silk-screen GRAPHIC Print Shop Racker with Packing and Shipping Experience

Does working in an anything BUT ordinary silk-screen print shop interest you? Are you the kind of person who works hard and takes pride in being detail-oriented? Are you up for the challenge of cross-training in Packing and Shipping?

If you answered yes, this might be the perfect opportunity for you.

Local Seattle graphic print shop is looking for a **Graphic Print Shop Racker** with packing and shipping experience. The ideal candidate would have 1-year hands-on experience in a silk-screen print shop, 2-years hands-on experience with packing and shipping, be self-motivated to work in a fast-paced workflow, and multi-task at different jobs. Must demonstrate excellent attention to detail to support the Shop Printer with print quality, registration, color, production speed, and all post-production needs. This position will work at least one day per week cross-training as a Packing & Shipping Associate. Hours are Monday-Thursday, 32 hours per week from 7:15 am – 3:45 pm.

What We Look for in all Candidates:

- Excellent attention to detail
- Fast and efficient
- Ability to maintain positive working relationships and promote teamwork
- Ability to maintain a clean and orderly work area (to include picking up, cleaning, and sweeping areas outside the assigned workspace)
- Ability to communicate effectively with all team members and supervisors
- Be a critical thinker by using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions, or approaches to problems, ability to problem-solve with minimal supervision
- An active listener who gives full attention to the task at hand, taking time to understand the points being made and asking questions as appropriate
- Problem sensitivity with the ability to tell when something is wrong or is likely to go wrong and communicate this with the Shop Production Manager/Lead/Apprentice
- Highly organized, self-motivated, and able to perform duties with minimal supervision
- Ability to perform tasks by following instructions and adhere to all safety rules and guidelines without exception

Key Responsibilities of Print Shop Racker:

- `QA` Quality Assurance: Screen prep > ensure quality of screen(s) before emulsion application, coat screen(s) with emulsion, exposure of screen(s), reclaiming screen(s)
- Offload (rack) pieces; emphasis on QC and communicate issues to Printer
- Assist Shop Printer in production
- Communicate `QC` Quality Control issues with Shop Printer
- Support Shop Printer & Shipping Department by accurately counting job runs - main, variants, proofs, etc.
- Regularly lift and move up to 40 lbs.
- Work/communicate daily with all shop members in all aspects of the shop needs
- Take the initiative to pick up, clean up, put inventory away, sweep, etc.
- Share responsibility for checking and maintaining the accuracy of shop inventory
- Fill in as needed around the shop

Cross-Train - Key Responsibilities of Packing and Shipping Associate:

- Operate industrial paper cutter to cut down jobs to exact specifications
- Create and pack boxes and pallets for safe shipment
- Process and print-out packing slips for boxes/pallets
- Create/process domestic and international paperwork for shipping carriers (Fed-Ex, UPS, USPS)
- Track information and troubleshoot shipments
- Receive and stock shipments
- Check and maintain the accuracy of inventory

What the Successful Candidates Will Have:

- Preferred 1-year hands-on print shop experience, 2-years hands-on packing and shipping experience
- Proficient computer skills and the ability to use simple arithmetic
- Google Applications (Gmail, calendar, drive) is a plus

- Confident and accurate in operating all shop equipment, including a table saw, commercial cutter, and pressure washer
- Must remain on feet for daily work shift and regularly lift and move up to 40 lbs.
- Able to work within a loud sounds environment (machinery, music, and mutt)
- Follows instructions, takes responsibility for own actions and works independently or on a team
- Good written and verbal communication skills
- Is consistently at work and on time; ensures work responsibilities are covered when absent

An excellent opportunity for a **Graphic Print Shop Racker** with packing and shipping experience who is self-motivated and likes to work in a fast-paced environment. Bi-weekly pay, Hourly rate of pay DOE, Paid Time Off, 5-Paid Holidays, 32-hour work week, health, dental, and vision benefits.

If this position looks like a fit for you, click [here](#) to apply. We look forward to hearing from you!

<https://forms.gle/A7UFtqsrWp7dQv7>