



HR Manager

All Things HR, LLC, an outsourced human resource management firm is growing! We are looking for dynamic and high-performing **HR Managers** to join our team of Consultants. As part of our team, you will provide consultative and collaborative HR services to our clients who are typically small to medium in size.

We currently have part-time, hourly positions which include assisting your assigned clients both on-site and/or offsite. Hours per week will range from 20 – 30 hours per week. If you are a seasoned HR Generalist who has a passion for making a difference please visit our website at www.allthings-hr.com.

Some of the Projects you will work on:

- HR Audits
- Developing Employee Handbooks
- Employee Relations
- Conduct various trainings for your clients
- Provide benefit administration
- Recruiting
- Performance Management
- Safety compliance
- On-site assignments

We are looking for HR Managers who:

- Are interested in pursuing a career as an HR Consultant
- Able to work onsite with clients located in Downtown Seattle, Everett, Eastside and/or other areas as needed
- Comfortable working part-time hours that may vary each week
- Have 5+ years of HR Generalist experience
- Knowledge of all aspects of federal, Washington State and local employment laws, regulations and recordkeeping.
- Have exceptional customer service experience and a desire to help businesses from all different industries

If you are an experienced HR Manager and this opportunity intrigues you, submit your cover letter, resume and hourly requirements to jobs@allthings-hr.com.